

Pay and Leave Guidance

How long will I be carried in an administrative leave status?

Current plans indicate that employees affected by Hurricane Katrina who are unable to report to duty will be carried in a pay status on administrative leave for thirty calendar days (starting August 29, 2005, and ending September 27, 2005).

What is my pay and leave status after the thirty days expires?

New guidance is being issued daily from the Department and OPM. We will update this guidance as it becomes available.

If I am assigned to work in another location, will my pay be affected?

Pay would not be affected if the assignment is temporary. There would be no change in pay for employees who are detailed or temporarily assigned to a different position or location for a specified period of time when the employee is expected to return to his/her regular position at the end of the assignment. If an employee's duty station is permanently changed to a position in a different locality pay area the employee would then receive locality for the new area.

Who should be contacted if other pay or leave questions arise?

Leave questions should be directed to either Diana Takagi at Diana.Takagi@mms.gov or at 703-787-1409 or to Janie Houde at Janie.Houde@mms.gov or at 703-787-1449. Paycheck questions should be directed to Linda Shearer at Linda.Shearer@mms.gov or at 703-787-1060.